

NESD SHRM Board Meeting—Tuesday, July 31, 2018
Wheel Inn Café
Meeting Minutes

Members (x) in Attendance:	<input checked="" type="checkbox"/> Tammy Davis (Pres)	<input checked="" type="checkbox"/> Sheila Mennenga (SHRM Rep)	
	<input checked="" type="checkbox"/> Laurie Gates (Pres. Elect)	<input checked="" type="checkbox"/> Stacey Goar (Diversity Adv)	
	<input checked="" type="checkbox"/> Lindsay Frederick (Sec)	<input checked="" type="checkbox"/> Paige Sullivan (Gov. Affairs)	
	<input checked="" type="checkbox"/> Melanie Schroeder (Treas)	<input type="checkbox"/> Steve Hauck (Workforce Readiness)	
	<input checked="" type="checkbox"/> Kristi Melmer (Membership Dir)	<input type="checkbox"/> Sarah Hansen (Programming)	
		<input type="checkbox"/> Becky Joseph (Newsletter/website) via phone	

- Meeting called to order by Tammy at 12:05pm.
- Approval of May Board Meeting Minutes, motion by Stacey, second by Paige. Approved.

Updates from Board Members:

Past President- Recruiting people for 2019 SHRM board. If anyone is interested in a position on the board, please contact Laurie Gates. Safety & Health Summit will be held next week in Pierre. Registrations are still coming in this week and have about 100 people signed up to attend. Laurie reminded Tammy to include this on our 2018 SHAPE application as another event that was organized by our chapter

Secretary- No Report

President Elect- No Report

Treasurer's Report- Received a tax clarification from Ledgers: no sponsorships are taxed. Seminars where food is present tax is applied at 7.5%. Went back and made these retroactive for previous statements. 2nd Street gave us all previous fees back. Seem to be tracking to plan. Received \$145.04 from National SHRM for semi-annual (????) dues (\$5 per professional SHRM member) to Chapter.

Membership Director- Contacted by individual from Dakota Automation for information on joining both the local chapter and the national organization. Currently 54% of Chapter members are National members, which exceeds the goal of 50%.

SHRM Foundation Representative- Chapter Foundation donation has been sent to national and waiting on confirmation of payment.

Diversity Advocate- Zoofari was quite successful. Melanie attended the event and said it was interesting to visit the different booths for various countries. Well attended. Chapter should consider supporting this event again next year.

Government Affairs Representative- Melanie asked if anyone had information regarding the availability of new FMLA forms since the current DOL forms expire 8/31/2018. Tammy informed the group of the Workflex in the 21st Century Act, which has been proposed and endorsed by national SHRM and continues to be discussed at a federal level to try to unify state/county leave laws.

Workforce Readiness Advocate- LATI has their part-time job fair coming up on Monday, August 17 from 11:00 – 1:00. They will also be holding the Career Expo October 10 from 11:00 – 1:30.

Vice Presidents Programming/Certification- Roundtable on 14Aug. Chris Schilken from Watertown Development Company will be the featured guest at the round table. Sept program is on generational differences in employees. Looking for ideas for Oct and Nov. Please contact Sarah with suggestions. State Leadership Conference is 11Oct & 12Oct in Aberdeen. Open to board members.

Newsletter Representative- Q3 is ready to go.

Old Business:

New Business/Announcements:

- 2020 Conference – Sheila is going to co-chair with Laurie. For the first time, the other state chapters will support subcommittees to assist with speakers and vendors. Will look to local group to help chair those subcommittees and coordinate local logistics. Thought process behind this change is to help lighten the load for the hosting chapter and also help distribute funds among chapters who participate. An email will be sent to the chapter asking for volunteers to help organize this conference.
- MAC survey – Tammy asked if anyone had any additional input on the results of the recent survey that Pat Lund, the SHRM MAC representative, shared with the board. They identified a need for offering SHRM membership to people outside of HR professional like small business owners. They also addressed some of the issues regarding certification and are suggesting a phased-in approach to SHRM certification.
- Community update – Watertown Banquet for scheduled 08May of 2019. PACH is also scheduled in 2019. Looking to do fundraiser during the December social.
- Membership update – Continue to make progress on 54%. Reaching out to new HR professionals for membership. Group to consider “Membership drive” with Sept event.
- Communication update – Want to create new Facebook page (public)/group (private). Seems like “group” may be more of a benefit for our members.
- Laurie to lead next meeting in Tammy’s absence.

Motion to adjourn by Stacey and second by Sheila. Meeting adjourned at 12:59pm.