

NESD SHRM Board Meeting—Tuesday, April 24, 2018
Wheel Inn Café

Meeting Minutes

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| Members (x) in Attendance: | <input checked="" type="checkbox"/> Tammy Davis (Pres) | <input checked="" type="checkbox"/> Sheila Mennenga (SHRM Rep) | |
| | <input checked="" type="checkbox"/> Laurie Gates (Pres. Elect) | <input checked="" type="checkbox"/> Stacey Goar (Diversity Adv) | |
| | <input checked="" type="checkbox"/> Lindsay Frederick (Sec) | <input checked="" type="checkbox"/> Paige Sullivan (Gov. Affairs) | |
| | <input checked="" type="checkbox"/> Melanie Schroeder (Treas) | <input checked="" type="checkbox"/> Steve Hauck (Workforce Readiness) | |
| | <input type="checkbox"/> Kristi Melmer (Membership Dir) | <input checked="" type="checkbox"/> Sarah Hansen (Programming) | |
| | | <input type="checkbox"/> Becky Joseph (Newsletter/website) via phone | |

- Meeting called to order by Tammy at 12:03pm.
- Approval of March Board Meeting Minutes, motion by Steve, second by Melanie.
Approved.

Updates from Board Members:

Past President- Sign-up sheet to help with WTN Banquet on 21May2018 going around. Tammy will send out a notice to chapter members asking for volunteers. Information on Safety & Health Conference which will be held in Pierre in August was handed out. Online registration will be available after the State SHRM conference or people can use the back of the flier.

Secretary- No Report.

President Elect- No Report.

Treasurer's Report- Received funds this month from dues, March program, and sponsorship for the Safety & Health Conference. Received clarification on sales tax eligible items. Revenue from seminars is taxed at 6.5%, with food is 7.5%. If the speaker and food is taxed, than the ticket price does not need to be taxed.

Membership Director- 57 total members, which includes 6 students/retirees. 30 (58.8% of our members are national members. There are still several members who owe 2018 dues and Sheila will be contacting them this month.

SHRM Foundation Representative- Tammy received a request from the State Conference committee for a donation for the SHRM Foundation raffle. We typically give a Redlin basket for this raffle. Tammy will make arrangements for getting this item (approximately \$125 value) and taking it to the conference.

Diversity Advocate- June 22/23 event dates. Donated \$250 to event. Will be giving away 2 tickets (1 drawing) at the 15May program for the Friday evening event. Must be present to win.

Government Affairs Representative- EEOC pushed reporting dates back to June.

Workforce Readiness Advocate- With pending announcement of growth with local manufacturer, LATI will be partnering to help ready individuals who may be moving to our community for this opportunity.

Vice Presidents Programming/Certification- May program is on Identity Theft with Bill Walker. June will be a round table with speakers TBD. July is scheduled for Chris Schilken, WTN Development Director. Aug TBD. Sept program will be on Generational Gaps. Any suggestions for Dec Holiday Social are welcome.

Newsletter Representative- Articles are due to Becky by EOD Wednesday, 25Apr.

Old Business:

New Business/Announcements:

- Team building training program idea:
 - Fred Pryor team building training session. \$3600 cost for up to 30 attendees. If we hosted in WTN, need to charge \$200/person to cover costs. Designed to help build team loyalty.
 - Steve had recent experience with individual who was good speaker on this topic and will look at other options (besides Fred Pryor) for us to consider.
 - Potential ½ day or full day program.
- Community Update: WTN Banquet 21May2018. Looking for additional volunteers.
- Membership Update: No report.
- Communication Update: Looking into deactivating local Facebook account and reissuing for current use. Reaching out to Bobbi (who set up additional Facebook page) for additional help. A Facebook group is preferable to a page. With a group we can invite members, organize events, and keep information restricted to those within the group.

Motion to adjourn by Stacey and second by Sheila. Meeting adjourned at 12:52pm.