

**NESD SHRM Board Meeting—Tuesday, January 30, 2018**  
**Wheel Inn Café**

**Meeting Minutes**

Members (x) in Attendance:	<input checked="" type="checkbox"/> Tammy Davis (Pres)	<input checked="" type="checkbox"/> Sheila Mennenga (SHRM Rep)	
	<input checked="" type="checkbox"/> Laurie Gates (Pres. Elect)	<input checked="" type="checkbox"/> Stacey Goar (Diversity Adv)	
	<input checked="" type="checkbox"/> Lindsay Frederick (Sec)	<input checked="" type="checkbox"/> Paige Sullivan (Gov. Affairs)	
	<input checked="" type="checkbox"/> Melanie Schroeder (Treas)	<input checked="" type="checkbox"/> Steve Hauck (Workforce Readiness)	
	<input type="checkbox"/> Kristi Melmer (Membership Dir)	<input checked="" type="checkbox"/> Sarah Hansen (Programming)	
		<input type="checkbox"/> Becky Joseph (Newsletter/website)	

- Meeting called to order by Tammy.
- Approval of December Board Meeting Minutes, motion by Stacey, second by Steve. Approved.

**Updates from Board Members:**

Past President/Secretary- no report.

President Elect- Submitted Chapter Shape and Excel applications to National, hoping for Platinum Award for 2017 for the chapter.

Treasurer's Report- Reviewed 2017 financials. 2018 Budget additions: Suggestion to increase Scholarships by \$200 (for Diversity Event) and \$25 increase to SHRM Foundation (for door prize for State Conference Foundation Raffle). Motion to approve amended budget recommendation by Tammy, Sheila seconded. None opposed. Motion passed.

Membership Director- Sheila is helping while Kristi is on leave. Currently provide 4 tiers of chapter membership which includes break in dues for National Membership holders. Audit has produced individuals who are not maintaining National Membership but receiving discounted local dues. Suggestion to add a field within the renewal registration to enter National SHRM membership number and expiration date. Kristi can then follow up with members who have National memberships expiring. If it continues to be an issue will re-address.

Foundation Representative- received letter confirming \$475 to SHRM Foundation for 2017. Sheila recommends same donation for 2018, Stacey seconded. None opposed. Motion passed.

Diversity Advocate- Stacey looking into Diversity Event.

Government Affairs Representative- South Dakota SHRM Legislative Day 22Feb2018. Many upcoming bills that pertain to Human Resources. Tammy to send information on date for legislative day for those who are interested.

Workforce Readiness Advocate- LATI building expansions. Prairie Lakes Healthcare building will help add 300+ students in health related programs. Potential to enhance manufacturing courses offered at LATI to help provide relief for local employers.

Vice Presidents Programming/Certification – Dr. Landra Lapka to speak on ergonomics on 13Feb. Survey will be distributed at Feb meeting to gauge interest in topics for programs for the second half of the year. 13Mar Sandra HH going to speak on #metoo Movement. April- Tommy Johnson, Attorney, topic TBD.

HRCI certification is asking for a documented credible process to be maintained by the Chapter in order for programs to be pre-certified. Going forward, we will no longer pre-certify programs for HRCI credit, but will be providing certificates for participants who attend the program. The participant will then be responsible for entering attendance into the website for credit.

Newsletter Representative- letter has been sent out for Jan.

#### Old Business:

#### New Business/Announcements:

- Review by-laws: Tabled until Feb meeting.
- Wage Survey: Consider including local associations (Home Builders) to help increase sales of survey and participants. Currently include wage information every 2 years and Benefits every 4 years. Will begin including Benefits into each survey starting in 2019. Paige open to looking at Benefits set up with Laurie for next run.
- 2018 Strategy Commitments: Want to continue same strategies through 2018. Membership, Volunteer and Communication. Looking for each member to commit to a Strategy during next months meeting.
  - Volunteer: Have already committed to Banquet on 21May2018.
  - Communication: New strategy of outlook meeting notices vs website registration. Going to continue to track for effectiveness.
- Safety and Health Summit: Lori: 08Aug2018 & 09Aug2018 in Pierre. Co-Sponsoring with Central SHRM. Going to have HR track for certification. Exploring funding and sponsorships to keep costs low for participants.
- State Council: Number of open positions at the state level. Members should consider volunteering for these.

Motion to adjourn by Stacey and second by Tammy. Meeting adjourned at 1:05 pm.