

**NESD SHRM Board Meeting—Tuesday, March 27, 2018**  
**Wheel Inn Café**

**Meeting Minutes**

Members (x) in Attendance:	<input checked="" type="checkbox"/> Tammy Davis (Pres)	<input checked="" type="checkbox"/> Sheila Mennenga (SHRM Rep)	
	<input checked="" type="checkbox"/> Laurie Gates (Pres. Elect)	<input type="checkbox"/> Stacey Goar (Diversity Adv)	
	<input checked="" type="checkbox"/> Lindsay Frederick (Sec)	<input checked="" type="checkbox"/> Paige Sullivan (Gov. Affairs)	
	<input checked="" type="checkbox"/> Melanie Schroeder (Treas)	<input type="checkbox"/> Steve Hauck (Workforce Readiness)	
	<input type="checkbox"/> Kristi Melmer (Membership Dir)	<input checked="" type="checkbox"/> Sarah Hansen (Programming)	
		<input checked="" type="checkbox"/> Becky Joseph (Newsletter/website) via phone	

- Meeting called to order by Tammy at 12:04pm.
- Approval of February Board Meeting Minutes, motion by Laurie, second by Sarah. Approved.

**Updates from Board Members:**

Past President- No report

Secretary- No report

President Elect- No report

Treasurer's Report- Reviewed balance sheet. Purchased gift cards for upcoming speakers for the remainder of the year.

Membership Director- Sheila to report: Memberships are calendar year. 2017 Memberships don't expire until 31Mar2018. Currently there are 7 individuals who have not renewed. Sheila has reached out to these individuals. Membership total for 2018 is 63 total local members including student members. Of the current total, 53.9% are national members.

SHRM Foundation Representative- Watching for acknowledgement of our contribution.

Diversity Advocate- Planning on June Diversity event. Details to follow at next meeting.

Government Affairs Representative- Couple of bills on Work Flex being recommended by SHRM. Push from National SHRM for clearer federal guidelines on paid leaves. Stay tuned for additional updates.

Workforce Readiness Advocate- No report

Vice Presidents Programming/Certification- April will be a Wed program on April 11<sup>th</sup>. For, May program reaching out to HSA on speaker for generational gaps or other topic. June/July/Aug will be Lunch & Learns/round table events.

- Potential topic for June- HSA utilization.
- Speaker for July- City Mayor or Director of Wtn Development.

Consider sending out Programs survey to all members to gain more feedback than only those who attend the meetings.

Newsletter Representative- Quarterly letter will be started soon. Any suggestions should be passed to Becky.

Old Business:

- By-law updates: Need to resubmit due to timing requirements. Board feels the previously recommended changes will suffice.
- Membership Group Update: No report yet.
- Community Group Update: Banquet upcoming on 21May2018.
- Communications Group Update:
  - Meet our Members portion of the newsletter is losing traction for volunteers to be featured. Discussed strategies to achieve goal --Reach out at meetings and create opportunity for discussion. Also consider a survey to all members and use the responses for this section going forward.
  - Facebook: Revitalize our page. Consider changing to group instead of page and advantages/limitations with that change.
  - Student Shadow for a Day potential to help get current employers in front of students by partnering with LATI.

New Business/Announcements:

- 2020 State Conference in Watertown: First year with new rubric. Should help lighten load for chapter members as State Council will be responsible for speakers, vendors, etc.
  - Dates selected May 6-8, 2020.
  - Soliciting Chair(s). Please contact a board member for more information or to volunteer. Also consider forming committees soon to start planning.

Motion to adjourn by Lindsay and second by Laurie. Meeting adjourned at 1:02pm.