

**NESD SHRM Board Meeting—Tuesday, November 27, 2018**  
**Wheel Inn Café**  
**12:00 PM – 1:00 PM**  
**Meeting Minutes**

Members (x) in Attendance:	<input checked="" type="checkbox"/> Tammy Davis (Pres)	<input checked="" type="checkbox"/> Sheila Mennenga (SHRM Rep)	
	<input checked="" type="checkbox"/> Laurie Gates (Pres. Elect)	<input type="checkbox"/> Stacey Goar (Diversity Adv)	
	<input checked="" type="checkbox"/> Lindsay Frederick (Sec)	<input checked="" type="checkbox"/> Paige Sullivan (Gov. Affairs)	
	<input checked="" type="checkbox"/> Melanie Schroeder (Treas)	<input checked="" type="checkbox"/> Steve Hauck (Workforce Readiness)	
	<input checked="" type="checkbox"/> Kristi Melmer (Membership Dir)	<input checked="" type="checkbox"/> Sarah Hansen (Programming)	
		<input checked="" type="checkbox"/> Becky Joseph (Newsletter/website) via phone	

- Meeting called to order by Steve @ 12:03pm.
- Approval of September and October Board Meeting Minutes, motion by Laurie, second Kristi. Approved.

**Updates from Board Members:**

Past President- No report.

Secretary- No report.

President Elect- 2020 State Conference has held the first meeting. Each committee is working on items for their group and we will schedule another group meeting for some time in January. Sheila and Laurie traveled to the SHRM Volunteer Leaders' Summit in Washington D.C. Really nice event for Council and Chapter leadership to participate. They had the opportunity to meet with state specific legislators and also met with other similarly sized chapters to share ideas. (Attached summary.) There was discussion around creating business cards with "free program" to hand out to non-SHRM members to promote membership.

Treasurer's Report- Several dues for 2019 received this past month. Also received invoice for Safety and Health Conference.

Membership Director- Spoke with Chamber on streamlining the dues and program payments coming to Chamber and matching to SHRM member. Kristi will be reaching out to Becky on updating the website to include having the membership renewal confirmation email carbon copy to the current Membership Director, Ledgers, Treasurer and/or Chamber.

SHRM Foundation Representative- SD was recognized as a 100% Chapter donation state. Thank you to all for supporting the foundation.

Diversity Advocate- No report. Sheila mentioned Johnny Taylor encouraged all to consider all aspects of Diversity—thought, generations, backgrounds, points of view, etc, not just limited to legally protected categories.

Government Affairs Representative- No additional report from above.

Workforce Readiness Advocate- No report. Bring Your A-Game was well received by word of mouth.

Vice Presidents Programming/Certification- Social on 11Dec from 4-6pm @ 2<sup>nd</sup> Street Station. Will include recognition of 2018 board, introduction of 2019 board and a party game event. Will be serving appetizer platters and attendees will receive a free drink ticket. January meeting speaker pending.

Newsletter Representative- No report.

Old Business: None

New Business/Announcements:

Watertown Healthy Youth Coalition has asked if they could send flyers to our members and we in turn share them with our employees. The group shared concerns about opening the door to other groups to also use our membership for this purpose. It was decided to give them the opportunity to provide an "invite" to join their mailing list, then our members can decide if they want to join or not. Sheila will follow up with their group to find out if they are interested in this.

Motion to adjourn by Steve, second by Kristi. Meeting adjourned at 12:52pm.